



**Hawai'i Alpha Delta Kappa**  
**3rd Expanded Executive Board Zoom Meeting**  
**Saturday, December 5, 2020, 10:15 am**  
**Minutes**



- I. Call to Order - Jeanne Chang
- A. The meeting called to order at 10:26 am by HAΔK President Jeanne Chang
- B. Attendance: Leah Aiwohi-Mu, Karin Brown-Nu, Louise Cayetano-Epsilon, Jeanne Chang-Zeta, Meredith Ching-Theta, Lori Chun-Kappa, Joy Davis-Omicron, Doreen Dudoit-Xi, Cheryl Dung-Zeta, Carol Emerson-Xi, Lori Endo - Lambda, Ginger Enomoto-Eta, Carol Fong (IPP) - Theta, Cathy Lynne Fong-Theta, Barbara Fuller-Nu, Suzanne Hee-Zeta, Joyce Hirata-Delta, Christine Ho-Theta, Clare Ho-Zeta, Lynne Holub-Delta, Christine Hondo-Gamma, Phyllis Horita-Nu, Cherylyn Inouye-Mu, Daisy Ishihara-Eta, Faith Ito-Gamma, Jo Ann Iwane-Iota, Amy Katsumoto-Kappa, Kathy Kiyabu-Nu, Holly Kiyonaga - Alpha, Joy Koyanagi-Alpha, Sandra Kubota (IPP)-Alpha, Anne Kuroda-Kappa, Bianca Kusatsu-Eta, Cherylanne Lee-Lambda, Kristina Lee - Beta, Lum-Beta, Linda Matsumoto-Beta, Niki Minami-Xi, Yvonne Nakamura-Delta, Myrna Nishihara-Eta, Marissa Noury-Pi, Alohilani Okamura-Nu, Susan Okano-Nu, Caroline Okasako-Mu, Valerie Okihara-Eta, Janice Oumaye-Lambda, Florence Pike- Iota, Joy Ritchey-Nu, Ellen Schroeder-Nu, Linda Shimamoto-Alpha, Julie Shimonishi-Theta, Kathleen Shiramizu-Beta, Jean Suzuki-Zeta, Patricia Takamiya-Eta, Carole Takehara-Beta, Joan Tamori-Gamma, Kathy Tanaka-Beta, Joan Tanigawa-Lambda, Christine Taylor-Eta, Jocelyn Tengan-Gamma, Janice Terakawa-Kappa, Roberta Umeno-Epsilon, Diane Victor-Pi, Linda Victor-Pi, Sylvia Wee (IPP) - Eta, Puanani White-Sigma, Estelle Wong-Nu, Carrie Yamamoto-Xi, Karen Yanagida-Beta, Naomi Yap-Lambda, Kitty Yee-Gamma, Kay Yogi-Zeta, Betty Yoshida-Eta, Joy Yoshimura-Alpha, Arleen Young-Eta, Tina Young-Lambda (67)  
 Guests: Grace Fujiyoshi - Zeta, Kitty Nutting - International Vp - SWR, Naomi Masuno, Rotary Club Guest Speaker
- II. Thought for the Day – Leah Aiwohi  
 “The holiday season is the perfect time to reflect on our blessings and to seek out ways to work together to achieve this.”
- III. Fraternity Education Activity – Joan Tamori
- A. EEB Members unscrambled AΔK Related Words from Betty Jo Evers' booklet "Fun, Free Fraternity Education for you" (available on the website)
- B. The word categories were: Communications, Founders, Meetings, Altruism, Organizational Levels, and Officers
- IV. Executive Officer Reports
- A. Approval of Minutes – Cathy Lynne Fong OnFile
1. The following corrections were made::
    - a. Attendance: Add Caroline Okasako
    - b. Publicity Report
      1. only alpha contributing to the article
      2. Cross off #3 for publicity.
    - c. #4 Kumu offered to help translate articles, separately Carol is willing to help write articles.
  2. Susan moved to accept the Minutes with corrections
  3. Meredith C. seconded the motion
- B. Treasurer's Report – Jocelyn Tengan Rpt to EEB
1. Balance: Checking \$46,558.87; Savings \$11,691.92
    - Jean moved to accept the report, subject to audit
    - Chris seconded the motion

- C. Corresponding Secretary – **Christine Taylor** Onfile
1. Six sympathy cards were mailed to the families of 1 Lambda and 2 Fidelis sisters who passed away and three sympathy cards were mailed to sisters whose husband, mother, or father passed away.
  2. The Ka Pine Ho`ohui was mailed to six International Executive Board members (SWR IVP Kim Nutting, six SWR State Presidents, nine HAΔK Honorary Members, and three HAΔK Sustaining Members).
  3. Three thank you cards were received for HAΔK sympathy cards.
  4. Eight thank you emails and one thank you card were received for receipt of Ka Pine Ho`ohui.
  5. An email reminder was sent to the Chapter Corresponding Secretaries in October to email their chapter yearbooks to the State President.
  6. Agenda notes were posted on the HAΔK website. The Incoming and Outgoing Correspondence Logs, scanned thank you cards and copies of thank you emails were not posted on the HAΔK website to protect personal information. Please email Christine at [cstaylor931@gmail.com](mailto:cstaylor931@gmail.com) if you want to peruse these documents.

- D. President of CCP – **Jean Suzuki** OnFile
1. The Chapter Presidents met prior to EEB 3.
  2. A discussion about the adjustments/adaptations that chapters have made to the activities and to the manner in which business/meetings have been conducted during the pandemic was held. Additional discussions included the difficulties and solutions to adapting to online virtual conferencing and the strengths that sisters used to help their fellow sisters during this time. Chapters have kept up with their altruistic projects during the pandemic for active teachers and "home bound seniors".
  3. Many chapters reported higher meeting attendance possibly due to the virtual meeting platform.

E. Sergeant At Arms – **Joan Tanigawa** NoRpt

F. Historian – **Joy Koyanagi** NoRpt

- G. President – **Jeanne Chang**
1. The NW/SW Joint Regional Conference has been scheduled for May 31-June 4, 2022, at the Hilton Hawaiian Village Hotel
  2. The following requests regarding the submission of Committee Reports were made:
    - a. use the Word Document Template so there is consistency in report formats and convert it back to either a Word Document or PDF if a different format is used to create the report.
    - b. use the codes to simplify the filing system online, and to track missing reports. Sample – Save as: "**2 ADKMo #3 Rpt**" 2 represents the file number, ADKMo represents the Committee, #3 represents the 3rd EEB Meeting.
    - c. submission of EEB reports now only need to be sent to Betty and Jeanne, not Cathy Lynne,

V. Standing Committee Reports On File

- A. AΔK Month – **Joyce Hirata, Yvonne Nakamura**
1. Preliminary Report Totals:
    - a. Service – 574.5 hours
    - b. Monetary - \$21,405

- c. Non-monetary - 62
2. Chapter Reports on 2020 Activities
- B. Altruistic – **Ellen Schroeder, Kathy Kiyabu** NoRpt
- C. Auditing - **Christine Hondo, Kitty Yee** NoRpt
- D. Budget and Finance – **Joy Davis** No Rpt
- E. Bylaws and Policies – **Meredith Ching** NoRpt
- F. Candidate Qualifications – **Carole Takehara, Sarah Jenny** Onfile
1. The main responsibility of the committee (to certify that candidates for State Office positions for the next biennium meet the eligibility requirements for their office) was explained. A request for Chapter Presidents to nominate candidates and for sisters to volunteer for positions (especially for the office of President Elect) was made because there is no nominating committee.
  2. The chairpeople hope to have a full slate of officers by December 2021
- G. Courtesy and Aloha – **Cheryl Dung, Pat Takamiya, Kathy Tanaka** OnFile NoOral
- H. Directory – **Karen Yanagida. Susan Crowell** OnFile NoOral
- I. Fraternity Education – **JoanTamori** OnFile NoOral
- J. Honorary Member –*Diane Victor, Linda Victor* OnFile
- K. 12-Ka Pine Ho’ohui - **Niki Minami, Carrie Yamamoto** OnFile NoOral
- L. 13-Publicity – **Carol Emerson** OnFile
1. Zoom presentations with ‘Alohilani Okamura, Nu Chapter President
    - a. Highlights from the Enhance & Advance Forum #1 on October 6, 2020
      1. Evaluative comments and take-aways were shared with participants, and a recap was sent to every chapter.
      2. The following suggestions resulted: chapter assessments, dialogue at Chapter Presidents’ Council, connecting w/ chapters, getting active teachers to join, mentoring new leaders, incorporating in chapter meetings the tools & strategies learned, having follow-up sessions to promote professionalism and collaboration, connecting with committee reps for support
      3. *Note: The suggestion to have a “hana hou” repeat session will be addressed*
    - b. Enhance & Advance Forum #2 will be held on January 16, 2021, 10 a.m.-12 noon
      1. Focus possibilities: Learning more tools/strategies, partnering w/ chapters, streamlining organization & communication, supporting teachers, interacting w/ possible initiates, considering future partnerships to enhance member participation (e.g., with College of Education for possible AΔK Collegiate Club
      2. Input to finalize a working agenda is welcomed, flyer & invitation is forthcoming
  2. KAPPAN update (referencing AΔK News online posting of December 2020 issue)
    - a. HI Alpha Chapter Diamond Sister Ethel Hasegawa was recognized on page 22 and HI Nu Chapter pandemic altruistic project is highlighted on page 24
    - b. March 2021 issue focus is “Power of Altruism”. The submission deadline is January 1, 2021.
- M. 14-Membership – **Susan Okano, Louise Cayetano, Amy Katsumoto** OnFile
1. Members were reminded that:
    - a. the new International initiation/reinstatement dues policy begins on January 1, 2021.

- b. state dues are not assessed during the year of initiation/reinstatement.
  - c. a flyer about the February 15, 2021 Membership Tea will be forthcoming.
2. Requests were made to:
- a. inform her of new members so she may send a letter of welcome.
  - b. inquire if she could attend a chapter meeting and, (if acceptable) be informed of the meeting date.

- N. 15-Music – *Janice Terakawa* NoRpt
- O. 17-PPG/Leadership Conference – **Daisy Ishihara, Bianca Kusatsu** OnFile NoOral
- P. 18-Resolutions – **Cherylyn Inouye** NoRpt
- Q. Scholarship – **Jo Ann Iwane, Ginger Enomoto** OnFile
- No applicants yet maybe due to pandemic, hoping for applicants by the Feb. 15 deadline,
- R. State Conventiion – **Jeanne Chang, Kay Yogi** OnFile
- 1. The date for our State Convention is set with an email vote by the Executive Board.
  - 2. Committee Motion: to ratify “Ratify the email vote for place and dates of 2022 State Convention on March 25-27, 2022 at the Ala Moana Hotel.
  - 3. Theme is “Inspiring Others to Take That Leap.”
  - 4. Motion carried
- S. Ways and Means – **Valerie Okihara, Arleen Young** OnFile
- 1. HAΔK Alternative Fundraiser resulted in a total of \$6818 for Scholarships and Altruistic Projects.
  - 2. Committee Motion: “The 2020-22 Student Scholarships be fully funded from the Memorial and Recognition Fund to provide an additional \$600 from that fund to the 2020-22 Student Scholarship for a total of \$1000.
  - 3. Motion carried
  - 4. Altruistic Committee will now have a total of \$5818 for State Altruistic Projects because motion carried
- T. Website – **Betty Yoshida** OnFile NoOral
- VI. AD HOC Committees
- A. 23-Excellence in Education – **Linda Matsumoto** OnFile
- 1. The qualifications for the Excellence in Education Award 2022 were shared with chapter presidents through Jean Suzuki during her CCP meeting. Thank you, Jean!
  - 2. Sisters can start thinking about candidates over the next few months.
- B. 24-Leadership Training 2020 – *Lori Chun, Estelle Wong* No Rpt
- C. 25-Founders’ Day 2021 – Cherylanne Lee (Lambda)
- D. 26-Science Bowl – *Julie Shimonishi* OnFile NoOral
- E. 27-World Understanding – **Linda Shimamoto** OnFile
- 1. Thanked the eight chapters who corresponded with ITE students in 2020 or will in 2021. (Xi Chapter Zoomed with Tipsuda Chaomuangkhong, Thailand in November 2020. Eta, Lambda, Zeta and Alpha will be Zooming with Tipsuda, Trang Huang, Viet Nam and Karina Baltazar, Mexico in March 2021.)
  - 2. Saluted our Founders for including world understanding as an AΔK purpose along with altruism and professionalism to develop compassionate and understanding members by focusing on global study, by studying other countries, their history, culture, values and people.

F. 28-Technical Coordinator – **Tina Young**

NoRpt

VII. Unfinished Business

VIII. New Business

IX. Announcement/Dates

A. Calendar Dates

1. Sat Jan 23, 2021 Science Bowl Zoom
2. Mon Feb 15 Membership Tea 9:00 Zoom
3. Sat Aug 21 Leadership Training/PPG Site TBA
4. Sat Aug 21 CCP Meeting and 4th Expanded Executive Board Meeting
5. Sat Oct 9 Founders' Day 2021
6. Sat Dec 4 CCP Meeting and 5th Expanded Executive Board Meeting  
Final Honorary Member Due; Budget for 2022-2024

7. Additional Dates:

B. Conventions and Conferences

1. Int'l AΔK Convention, July 8-11, 2021, JW Marriott Austin
2. HAΔK State Convention, March 25-27, 2022
3. NW/SW Joint Regional Conference, ~~July 8-12, 2022~~

C. Announcements/Reminders

X. Adjournment 11:28 am  
Lamp of Alpha Delta Kappa (recording)